

To Members of Little Witley Parish Council

You are duly summoned/required to attend the meeting of Little Witley Parish Council to be held at 7.30pm on 12th August 2024 Little Witley Village Hall.

Agenda

In Attendance:

1. To consider apologies and to approve reasons for absence.
2. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

<p>The meeting will be adjourned for Public Question Time</p>
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<p>The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.</p>

3. To consider any requests for the council to grant a dispensation.
 4. To approve the minutes of the AGM of the Parish Council held on 13th May 2024
 5. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.
 6. District and County Councillors' Reports:
 7. Planning
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Little Witley Parish Council
Clerk to the Council: Carole Hirst –
1a Church Walk, Stourport on Severn, Worcestershire. DY13 0AL.

- M/24/00137/OUT - Land At (Os 7817 6272) Little Witley - Live /work unit. Outline application with all matters reserved – REFUSED 22nd May 24
- M/24/00690/HP Winnall Cottage, Church Lane, Little Witley- Demolition of single storey extensions and proposed new two storey extension to dwelling. Proposed new detached garage with office in roof space- CONSULTATION to 17th July 24
- M/24/00308/FUL Witley Park House, Worcester Road, Great Witley- Erection of two holiday cabins – CONSULTATION to 29th July 24

8. To Consider Risk Assessment Policy.

9. Finance

- a) **Approval of the payment of Accounts up to 12th August 2024 and note receipts received**
- b) **Bank Reconciliation at 30th July 2024**
- c) **To note the Budget Monitoring Report to 30th July 2024.**

10. Consideration of noticeboard and communications strategy.

11. Putting stone down on footpaths. Church footpath and The Butts.

12. Consideration of maintenance of phone box and bus shelter.

13. Discussions on whether to provide further bins,

14. Consideration of grant towards Church Grounds Maintenance.

15. Correspondence for Information: (Where required, all covered on the agenda)

16. Date of next meeting: To confirm the date of the next meeting which is scheduled for **October 14th 2024.**

Signed*Carole Hirst*

Date*1st August 2024*

Carole Hirst – Clerk
to Little Witley Parish Council
