Little Witley Parish Council
Clerk to the Council: Carole Hirst –
1a Church Walk, Stourport on Severn, Worcestershire. DY13 0AL.

To Members of Little Witley Parish Council

You are duly summoned/required to attend the meeting of Little Witley Parish Council to be held at 7.30pm on 10th August 2026 Little Witley Village Hall.

Agenda

In Attendance:

1. To consider apologies and to approve reasons for absence.

2. Declarations of Interest**:**

   a) Register of Interests: Councillors are reminded of the need to update their register of interests.

   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

   c) To declare any Other Disclosable Interests in items on the agenda and their nature.

   d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

   Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

   Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

   The meeting will be adjourned for Public Question Time
   The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

3. To consider any requests for the council to grant a dispensation.

4. To approve the minutes of the Annual General Meeting of the Parish Council held on 18th May 2026

5. To discuss a Scheme of Delegation for Little Witley PC.

6. Councillor reports and items for future agenda**:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.

7. District and County Councillor Reports:

8. Planning
    - M/26/00766/HP Winnall Cottage, Church Lane, Little Witley- Demolition of single storey extensions and proposed new two storey and single storey extensions to dwelling. Proposed new detached garage with office in roof space. (Variation of condition3 of planning permission M/24/00690/HP)- APPROVED
    - M/26/00677/HP 3 The Square Bank Road, Little Witley- Single and two storey side extensions and additional alterations- CONSULTATION to 16th June 26
9. Finance
    a) Approval of the payment of Accounts up to 10th August 2026 and note receipts received
    b) Bank Reconciliation at 21st July 2026
    c) To note the Budget Monitoring Report to 21st July 26
    d) Discussion for use of the recently received CiL funding of £428.43
    e) To approve a budget for a new noticeboard and where to locate this.
    f) Update on audit for 2026 (verbal update from the Clerk
    g) To review the Parish Council asset register for 2026/27
10. To Approve the Risk Assessments 2026/27
11. To appoint individual Councillor to role of Community Engagement and Communications
12. To consider signage to the Village Hall
13. To discuss the Village Public Open Space
14. To discuss the village Litterpick
15. To update on discussions re Noticeboards
16. To discuss progress on the new PC website.
17. To discuss the Parish Path Warden Vacancy
18. Update Local Government Re-organisation.
19. Co-option progress
20. To Discuss the request from residents of Woodland View for Lengthsman to cut the grass verge in front of their properties.
21. Progress on road conditions in the village

22. Correspondence for Information: (Where required, all covered on the agenda)
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23. Date of next meeting: To confirm the date of the next meeting which is scheduled for Monday 26th October 2026

Signed .....*Carole Hirst* Date 1st August 2026
Clerk to Little Witley Parish Council